





## Community Around the School

Working Together to Safeguard Children 2015 outlines the ways in which organisations and individuals should work together to safeguard and promote the welfare of children and young people, in accordance with the Children Act 1989 and the Children Act 2004. We know that when we can identify problems early rather than reacting later it is more effective in promoting the welfare of children. This is more easily done when we work together with a multi-agency approach.

This document sets out the Community Around Schools Offer to educational settings within Oxfordshire. Currently the Locality and Community Support Service (LCSS) is offering a named link worker to schools. School Health Nurses (SHN) are based in secondary schools and CAMHS have offered In Reach Workers to all Secondary Schools too. There will be CAMHS In Reach Workers provided for primary schools aligned with the SHN primary model.

LCSS, SHN and CAMHS and additional partner agencies are working closely together to avoid duplication and to ensure schools know who to contact and when. This offer pulls together the resources already available to your schools within the local community, with LCSS leading on the co-ordination of any Community around your Schools meeting as and when required.

Attached to this offer you will see contact details relevant to your schools for:

- Locality and Community Support Service (LCSS) Link Workers
- CAMHS (In Reach Workers)
- School Health Nurses

You will also see contacts and roles for the following agencies who have agreed to contribute to this offer when there is a need:

- Police
- Education Inclusion Service
- Young Carers
- Special Educational Needs Support Services (SENSS)
- Oxfordshire School Inclusion Team (OXSiT)
- Informed PSHE support service for schools
- Education, Employment and Training (EET) service
- Community Co-ordinators
- Kingfisher (Child Sexual Exploitation)
- Phoenix Team (Looked after Children's Health team)

The purpose of the Community Around the School Offer is to:

- Develop strong relationships across the agencies who are working with and within schools to provide clarity of roles, and avoid duplication.
- Offer coordinated multiagency support, consultation and training to schools with a view to supporting schools to identify and manage emerging concerns around safeguarding, mental health and wellbeing of young people, thus preventing escalation and developing resilience in children, young people and families.

Schools can use this offer in a variety of ways. We want to be flexible in this approach and the following can be considered:

### Issues with Individual children

If there are emerging concerns for an individual child, you can contact the relevant agencies/link workers for advice and initial conversations about options/next steps.

### Issues involving a number of children

Sometimes problems facing schools are very complex and themes may occur which are affecting a number of different children and a more strategic multi-agency approach is required.

Where themed issues are identified e.g. numbers of children involved in exploitation, to ensure information is shared, and work co-ordinated, and a clear action plan is established, schools can ask LCSS to co-ordinate meetings with the relevant agencies to support this process.

On occasion these issues can affect a number of schools within a particular area or school partnership. Where this is the case LCSS are able to work with the schools and agencies involved to ensure information is shared, work co-ordinated and a clear action plan established.

### Recording Community Around the School Meetings

LCSS will minute the meetings and distribute the minutes to relevant agencies. The area leads of SHN, LCSS and CAHMS will meet on a quarterly basis to review how this offer is working.

#### Your Community Around the School

<u>School name</u>
<b>LCSS LINK:</b>
<b>IN REACH CAMHS LINK:</b> Kate Greaves (senior) and Kelly McGlaughlan 01865 902515
<b>SCHOOL HEALTH NURSE LINK:</b>

<b>Service</b>		<b>School Health Nursing</b>
<b>What we do</b>	Oxfordshire School Health Nurses work with children, young people, their parents/ carers and relevant stakeholders to support them with public health issues and ensure they understand the preventative measures they can take to look after their own health and wellbeing. Safeguarding children and young people is at the core of all our interactions and interventions. This service includes a school health nurse based in secondary schools across the county, in our colleges and a small team of nurses who care for our primary aged children	
<b>Who we work with</b>	Children and young people aged 5-19yrs	
<b>Contact details</b>	See your SHN Link above	

<b>Service</b>		<b>CAMHS</b>
<b>What we do</b>	<p>CAMHS stands for Child and Adolescent Mental Health Services. CAMHS are the NHS services that supports the identification and treatment of mental illness, and promotes mental wellbeing, in young people aged up to 18yrs. There are three locality CAMHS bases across Oxfordshire (South, North &amp; Central), made up of a multi disciplinary team including nurses, therapists, psychologists, social workers etc.</p> <p>Access to CAMHS will be via the Single Point of Access (SPA) from Dec 2017; there is open access to all via SPA including direct contacts from families and young people as well as professionals.</p>	
<b>Who we work with</b>	<p>We also offer advice, signposting, consultation and training to schools in Oxfordshire.</p> <p>CAMHS is currently undergoing a service transformation and we will keep everyone informed. This includes the launch of SPA.</p>	
<b>Contact details</b>	<p>See your In Reach Worker link above</p> <p>Consultation Line (then SPA): <b>01865 902515</b></p> <p><a href="http://www.oxfordhealth.nhs.uk/children-and-young-people/oxon/community-camhs/professionals-pcamhs-telephone-advice-line/">http://www.oxfordhealth.nhs.uk/children-and-young-people/oxon/community-camhs/professionals-pcamhs-telephone-advice-line/</a></p>	

<b>Service</b>	<b>Locality and Community Support Service</b>
<b>What we do</b>	<p>The Locality and Community Support Service (LCSS) was created as part of Oxfordshire County Council's, Children's Services Integration Programme to support partner agencies across Oxfordshire.</p> <p>It is a professional facing service offering the following:</p> <ul style="list-style-type: none"> <li>○ Advice and guidance to any community professional who have emerging concerns about a child or family</li> <li>○ A named link worker to specific organisations for example schools and health</li> <li>○ A No Names Consultation service</li> <li>○ Support to professionals to ensure that Early Help Assessment (EHA)/Team Around the Family (TAF) processes are in place within the community</li> <li>○ Review of all Early Help Assessments and support to professionals to complete them where appropriate, and offer constructive feedback as part of a training loop</li> <li>○ Support to Lead Professionals, including attendance at Team Around the Family meetings where appropriate</li> <li>○ Delivery of Early Help Assessment training</li> <li>○ Facilitation of local network and training events in response to the area's need</li> </ul>
<b>Who we work with</b>	Any professional in Oxfordshire supporting Children and Families to provide advice and guidance around emerging concerns for children/young people
<b>Contact details</b>	<p>See your LCSS link worker above</p> <p>LCSS Central Tel: 0345 2412705  <a href="mailto:LCSS.Central@oxfordshire.gov.uk">LCSS.Central@oxfordshire.gov.uk</a></p>

# Your Guide to Additional Partner Agencies

<i>Service</i>	<b>Police</b>
<i>What we do</i>	<p>Schools Officers and PCSO roles currently work to support Schools in the County. A key area of their work is to liaise with Schools and Colleges Designated Safeguarding leads (DSL) in order to provide guidance around student referrals and to collate information around students who are at risk or involved in criminality, or who are vulnerable to sexual or drug exploitation.</p> <p>They can provide training to the DSL's, or nominated person, in order for them to cascade relevant police educational packages to pupils.</p>
<i>Who we work with</i>	Public
<i>Contact details</i>	<p>All schools can contact their either their schools link officer or local PCSO link in neighbourhood policing teams.</p> <p><b><u>Central area:</u></b>            Secondary Schools Police Officer: Russ Massie            Youth Diversion PCSO Lead (primary schools): Aggy Gett            Contact both via 101</p> <p>Neighbourhood PCSO's can be contacted via Aggy or via your local Neighbourhood teams email:</p> <p>Oxford North – Summertown, Wolvercote and Sunnymead  <a href="mailto:OxfordNorthNHPT@thamesvalley.pnn.police.uk">OxfordNorthNHPT@thamesvalley.pnn.police.uk</a></p> <p>Oxford Central- Jericho, Osney Mead, Abingdon Road, Oxford City Centre  <a href="mailto:OxfordCentralNHPT@thamesvalley.pnn.police.uk">OxfordCentralNHPT@thamesvalley.pnn.police.uk</a></p> <p>Oxford North East: Marston, Headington, Northway, Churchill, Woodfarm, Barton, Sandhills and Risinghurst  <a href="mailto:OxfordNorthEastNHPT@thamesvalley.pnn.police.uk">OxfordNorthEastNHPT@thamesvalley.pnn.police.uk</a></p> <p>Oxford East – St Clements, Iffley  <a href="mailto:OxfordEastNHPT1@thamesvalley.pnn.police.uk">OxfordEastNHPT1@thamesvalley.pnn.police.uk</a></p> <p>Oxford Cowley – Cowley, Cowley Mash, Ley Valley  <a href="mailto:OxfordCentralNHPT@thamesvalley.pnn.police.uk">OxfordCentralNHPT@thamesvalley.pnn.police.uk</a></p> <p>Oxford South East- Rose Hill, Black Bird Leys, Littlemore, Greater Leys  <a href="mailto:LeysOxfordSouthEastNHPT@thamesvalley.pnn.police.uk">LeysOxfordSouthEastNHPT@thamesvalley.pnn.police.uk</a></p>

<b>Service</b>	<b>SENSS (Special Educational Needs Support Services) -</b> SENSS is a countywide Special Educational Needs ( <a href="#">SEN</a> ) teaching and advisory support service. Our aim is that children and young people with SEN make good progress, achieve well and enjoy school, family and community life
<b>What we do</b>	<ul style="list-style-type: none"> <li>○ Support, advise and empower staff in schools and settings to understand the needs of children and young people with SEN.</li> <li>○ Provide assessment and advice in relation to the child / young person's additional needs or disability.</li> <li>○ Ensure that the views, wishes, perspectives and experiences of the children and young people are fully reflected in their provision.</li> <li>○ Support children and young people to develop a positive understanding of their own SEN / disability.</li> <li>○ Carry out assessments in relation to specialist equipment.</li> <li>○ Make specialist provision for children with particular needs in a number of specialist Resources Bases attached to mainstream schools.</li> <li>○ We base our work on the strongest evidence base recognising that there are other approaches</li> <li>○ We are a service which is available during school term time.</li> <li>○ We work primarily in schools and educational settings, but also in homes, where necessary.</li> <li>○ We have a range of professionals in our teams including specialist advisory teachers, support workers, therapists, technicians and learning mentors.</li> <li>○ We work closely with SENCOs, class teachers, teaching assistants and other support staff in schools.</li> <li>○ We provide advice, support, interventions and some direct teaching.</li> <li>○ We offer a range of training from individual training around a child's needs to whole school and area based specialist courses to support continuing professional development</li> </ul>
<b>Who we work with</b>	We work with children and young people with: <ul style="list-style-type: none"> <li>○ <a href="#">Hearing impairments</a></li> <li>○ <a href="#">Visual impairments</a></li> <li>○ <a href="#">Multi sensory impairments</a></li> <li>○ <a href="#">Communication and interaction difficulties (includes autism, speech, language and communication needs)</a></li> <li>○ <a href="#">Down's syndrome and complex needs</a></li> <li>○ <a href="#">Physical disabilities</a></li> <li>○ <a href="#">SEN ICT Augmentative and Alternative Communication</a> (using technology to support access to the curriculum) (follow the links for the appropriate service)</li> </ul>

**Contact details**

Please follow the link below for our page on the Local Offer for further information:

<https://www.oxfordshire.gov.uk/cms/content/services-support-children-learning>

If you are unsure of where to go please call or email:

**Telephone**

SENSS Central - 01865 323070

**E-mail**

[SENSS@oxfordshire.gov.uk](mailto:SENSS@oxfordshire.gov.uk)

**Service**

**In-Formed** is the Oxfordshire PSHE school support service commissioned by Oxfordshire County Council and delivered by The Training Effect.

**What we do**

- Our offer to schools is very simple:
- Provision of external facilitators to deliver on themed, off-timetable, drop-down days or year group assemblies.
  - Universal anonymous surveys where we can provide schools with a 'risk-taking profile' across an entire year group or school enabling schools to inform their wider PSHE provision with data.
  - Staff training and CPD workshops focussed on evidenced based approaches to PSHE and embedding our ethos and approach.
  - Access to a secure online portal where we host PSHE resources and lesson plans on over 30 topics that can be used to supplement existing PSHE in school.

**Who we work with**

- In-Formed can support schools in all aspects of any of the following areas:
- Relationship and Sex Education
  - Risk-Taking Behaviour
  - Emotional Health and Well-being
  - Personal Safety
- In-Formed are only commissioned to work with secondary schools, but have a programme that primary schools can buy in – please contact us for more details.

**Contact details**

Ben Lovatt, Service Lead  
[Ben.Lovatt@thetrainingeffect.co.uk](mailto:Ben.Lovatt@thetrainingeffect.co.uk)  
07482 693184

Aaron Bowes, Senior Project Support Officer  
[Aaron@thetrainingeffect.co.uk](mailto:Aaron@thetrainingeffect.co.uk)  
01233 626424

[www.thetrainingeffect.co.uk](http://www.thetrainingeffect.co.uk)  
[www.in-formed.org.uk](http://www.in-formed.org.uk)

<i>Service</i>	<b>Oxfordshire School Inclusion Team (OXSiT)</b>
<b><i>What we do</i></b>	<p>OXSiT Inclusion Consultants offer support to primary, secondary and special schools across Oxfordshire and beyond. The team specialise in all aspects of educational inclusion with a specific focus on closing the achievement gap between learners who achieve national benchmarks and those who do not. A key focus is raising the achievement of ‘Disadvantaged Learners’ (those entitled to the Pupil Premium Grant) and learners with Special Educational Needs and/or Disabilities. OXSiT also offers support to improve the outcomes for pupils with challenging behaviour, SEMH and EAL pupils</p>
<b><i>Who we work with</i></b>	<p>OXSiT Inclusion Consultants are experienced SENCOs have held positions of senior leadership in schools. They are passionate about improving outcomes for learners at all stages of their educational journey and in all school contexts. <b>The team’s local knowledge means they are well placed to signpost schools to services for support for individual pupils.</b></p> <p>We work with school leaders and SENCOs to ensure all learners with SEN and those entitled to the pupil premium thrive in their education.</p> <p>We work with new SENCOs and train school leaders to support learners vulnerable to underachievement</p> <p>We signpost teachers to the services in the county that you might need to support a particular individual and provide research- based resources to support your work. Our Foundation package is purchased by the vast majority of Oxfordshire schools. This gives schools phone and email support to discuss individual cases with one of our highly trained, experienced inclusion consultants.</p> <p>We work closely with services who support children and young people with social, emotional and mental health needs including CAMHS, the Locality and Community Support Service and other services providing support to schools including the teacher schools. Working closely with schools we aim to support a joined up approach between services to reduce exclusions and improve attendance and attainment of Oxfordshire Vulnerable Learners. Please see Appendix 2 for more details.</p>
<b><i>Contact details</i></b>	<p>Jo Hatfield Senior Inclusion Consultant (City and Central Oxon)  <a href="mailto:Jo.Hatfield@Oxfordshire.gov.uk">Jo.Hatfield@Oxfordshire.gov.uk</a>  07554103346</p> <p>General enquiries  <a href="mailto:SchoolImprovementTeam@oxon.gov.uk">SchoolImprovementTeam@oxon.gov.uk</a>  03300249046</p>

<i>Service</i>	<b>Community Co-ordinators</b>
<i>What we do</i>	<p>Community Co-ordinators are specialist posts within each LCSS team who:</p> <ul style="list-style-type: none"> <li>• Work with partners and communities, including school partnerships and home school link workers, to identify emerging needs within communities</li> <li>• Work with partners and communities to develop plans to address gaps, including identifying funding opportunities</li> <li>• Support and advise voluntary and community groups running open access services for children and families</li> <li>• Act as a link between voluntary and community provision and statutory services</li> </ul>
<i>Who we work with</i>	Services and community groups providing services to children and families
<i>Contact details</i>	<p>Central (Oxford City Council area):            Steven Laurence - <a href="mailto:steve.laurence@oxfordshire.gov.uk">steve.laurence@oxfordshire.gov.uk</a></p>

*What we do*

Below is a summary of our core offer: **ASK**

**Assessment -**

A referral to the service usually leads to an assessment.

Following the legal changes for young carers as part of the Care Act (2014) and the Children and Families Act (2014), local authorities have the duty to offer any child with caring responsibilities a Young Carers Needs Assessment (YCNA), and additionally a Young Carers Transition Assessment (YCTA) if they are aged between 14 and 18.

The assessment is available to all young carers regardless of how much care they provide or who they care for. We normally undertake this assessment in the family home.

Both assessments look at the young carer's need for support, together with their other needs and wishes. The Young Carers Needs Assessment considers whether it is appropriate for the young carer to provide, or continue to provide, care for the person needing care.

Young Carers Needs Assessments (YCNA) and Young Carers Transition Assessments (YCTA) are carried out by the OCC Young Carers Specialist Workers. All the documents are recorded on Framework-I.

If the child and family are part of a TAF, or on a CIN/CP plan then this assessment should be used to provide the young carers voice in the plan. Where a family are not part of a Social Care or community plan then the Young Carers Specialist Worker will usually undertake an additional Whole Family Assessment, so we have a clear understanding of any additional needs the family might have - this can then form part of a EHA if required.

Young Carers Specialist Workers will share the young carers assessments with the child and family and will feedback to the referring professional.

**Support -**

From the assessment the support needs of the young carer and their family will be identified.

Information, advice and signposting will be provided to the family, referrals to other children's and adults services will be made and followed up.

Short term specialist individual support will be offered and provided by the young carers staff focusing on the impact of the

	<p>caring role. This will be offered to children, young people and young adults where it is required following an assessment.</p> <p>At present there is no provision for group work or trips.</p> <p>There is no Young Carers Support Fund available currently - we are taking charitable donations and hope to launch it again in 2018.</p> <p><b>Knowledge -</b></p> <p>We like to share our knowledge via...</p> <ul style="list-style-type: none"> <li>- Young Carers School Standards</li> <li>- Bespoke training to teams and services</li> <li>- OSCB safeguarding young carers training</li> <li>- work with partners in health, education and universities</li> <li>- monitoring growing trends</li> </ul>
<i>Who we work with</i>	The OCC Young Carers Team provides a county wide service for young carers aged 5 - 25 years old, their families and professionals.
<i>Contact details</i>	You can make an enquiry and/or get a referral form via email - <a href="mailto:young.carers@oxfordshire.gov.uk">young.carers@oxfordshire.gov.uk</a> or call the team on 07919 298263

<b>Service</b>	<b>Education Inclusion Service</b>
<b>What we do</b>	<p>The Education Inclusion team provides advice, guidance, support and challenge to schools, families and partner agencies in all matters relating to the inclusion of vulnerable children in education. The team is made up of officers specialising in a range of areas including school exclusion, non-attendance, pupil tracking, elective home education, traveller community liaison, performance licences/work permits and pupils missing education.</p> <p>We have statutory obligations regarding many aspects of our work ie poor attendance and exclusions, but also have a traded offer to support positive outcomes:</p> <ul style="list-style-type: none"> <li>• Regular liaison meetings to support schools to identify poor attenders early</li> <li>• Staff training including school governors</li> <li>• Briefing / Network meetings</li> <li>• Telephone and email support</li> <li>• Whole school work</li> <li>• Data analysis</li> <li>• Pupil support work</li> <li>• Attendance audits in preparation for Ofsted</li> <li>• Support with attendance policies</li> <li>• Late gates</li> <li>• Y6 transition</li> <li>• Penalty Notice warnings</li> <li>• Provision of Guides to Good Practice</li> <li>• GRT advice</li> </ul> <p>This list is for guidance and is not exhaustive</p>
<b>Who we work with</b>	<p>We work with schools and any associated agency to promote and ensure inclusion ie CAMHS, SEN, LCSS – please see attached flyer (Appendix 1).</p>
<b>Contact details</b>	<p><a href="mailto:attendance@oxfordshire.gov.uk">attendance@oxfordshire.gov.uk</a></p>

<b>Service</b>	<b>Phoenix Team</b>
<b>What we do</b>	A team of specialist nurses who work to support, promote and protect the health and wellbeing of children and young people in special circumstances, working closely with carers and other professionals. This team covers Looked after children, Children on the edge of care, children in the Youth Justice System, Children who are at risk of or have been subject to sexual exploitation (Kingfisher). The team work directly with children and young people, provide advice and support, training and offer case consultation. The team are also responsible for arranging the statutory health assessments for Oxfordshire's looked after children and ensuring these are carried out in a timely way and to a high standard.
<b>Who we work with</b>	Children and young people, carers, health and social care staff, youth justice service, police, residential services, voluntary agencies.
<b>Contact details</b>	Maggie Mackenzie, Kathryn Tolson 01865 904991 <a href="mailto:Lac.admin@oxfordhealth.nhs.uk">Lac.admin@oxfordhealth.nhs.uk</a>

<i>Service</i>	<b>Kingfisher Team</b>
<i>What we do</i>	<p>The Kingfisher Team works on the identification of potential perpetrators, victim awareness and general education about child sexual exploitation. The team is made up of police, the NHS and Members of Oxfordshire County Councils; Children and Adult Social Care.</p> <p>Please see appendix 4 for further details of Oxfordshire services available for young people affected by sexual harm.</p>
<i>Who we work with</i>	The Kingfisher Team provides a county wide service for young people at risk of or affected by CSE.
<i>Contact details</i>	01865 309196

# Your Additional Online Resources

## Oxfordshire Multiagency Children and Family Practitioner's Toolkit

Visit the [Oxfordshire Practitioner's Toolkit](#) for ready-to use tools, resources and information to support work with children and families in Oxfordshire. Search for services in the Family Information Service Directory, and access early help tools, links and helplines in the online toolkit.

Registered Practitioners can also access our forum, document library and enhanced information about services, providers and activities – click on Register and follow the instructions.

Don't worry about losing your password; access to the Toolkit, Service Directory, News and information pages will never require sign-in. See Appendix 3 for more information.

[www.oxfordshire.gov.uk/practitionertoolkit](http://www.oxfordshire.gov.uk/practitionertoolkit)

## Neglect Practitioner Portal

Neglect is the persistent failure to meet a child's basic physical and/or psychological needs, likely to result in the serious impairment of the child's health or development. *Working Together 2013*

In Oxfordshire, neglect is the most common reason for children becoming subject to a child protection plan (and to a repeat plan). It is a common feature in the county's recent serious case reviews. It is difficult to define and often coexists with other forms of abuse. Apart from being potentially fatal, neglect causes great distress to children and affects their wellbeing in the short and long term.

In 2015 Oxfordshire County Council ran a pilot to improve the way we work together to tackle the issue of neglect. Work from this pilot has been synthesised and evaluated to create a new [neglect practitioner portal](#).

The Neglect Practitioner Portal includes guidance, useful downloadable tools and interventions, child protection tools, processes and procedures and information about what works from families where neglect has been an issue, in their own words.

[www.oscb.org.uk/themes-tools/neglect/neglect-toolkit-home-page](http://www.oscb.org.uk/themes-tools/neglect/neglect-toolkit-home-page)

## Oxfordshire Family Information Service

Oxfordshire's Family Information service provides a database of 7000+ services and activities for children and families in Oxfordshire plus free reliable information on:

- Finding childcare (including lists of childminders and creches)
- Family and parenting support and services (voluntary and statutory)
- Activities to support wellbeing for young people aged 13-19 (up to 24 with LDD)
- Services for children with disabilities or special educational needs (SEND Local Offer)

See Appendix 3 for more information or visit [www.oxfordshire.gov.uk/familyinformation](http://www.oxfordshire.gov.uk/familyinformation)

# Appendix 1: Education Inclusion Service

Appendix 1:

## Attainment through Attendance

**The County Attendance Team will be offering the following support for 2017-2018 Academic Year**

Our team of highly experienced officers work in schools across the county and between us we have over 60 years of working with young people in various settings. We can help your school to address poor attendance, improve systems and protocols and develop the whole school approach. We aim to support performance and ensure the best possible outcomes are available to all vulnerable young people.

Schools are able to purchase support for half day (3 hours) or full day (6 hours). There is also the option to purchase the tool kit which will be updated as and when required. Telephone/email consultation, subject to fair usage, will now be free of charge.

**Schools will still be able to access *statutory attendance services* i.e. non-attendance referrals, details of which will be available on the CAT website/intranet <http://schools.oxfordshire.gov.uk/cms/content/county-attendance-team>**

### What can the service offer?

- Regular liaison meetings to support schools to identify poor attenders early
- Staff training including school governors
- Briefing / Network meetings
- Telephone and email support
- Whole school work
- Data analysis
- Pupil support work
- Attendance audits in preparation for Ofsted
- Support with attendance policies
- Late gates
- Y6 transition
- \*Penalty Notice warnings
- Provision of Guides to Good Practice
- GRT advice

This list is for guidance and is not exhaustive

### What are the benefits to your school?

- Dedicated, and experienced professionals with expertise in meeting the needs of pupils with attendance issues.
- Up to date information regarding national developments and changes to legislation.
- Access to practical training which promotes effective support mechanisms
- Inter-agency working to ensure information sharing and safeguarding
- Support Ofsted outcomes

- Improve attendance data, improve pupil achievements

Please note there may be an additional charge for requests for Penalty Notice Warning letters to be issued.

All decisions regarding the issuing of Penalty Notice Fines remains the responsibility of the Local Authority.

<b>ITEM</b>	<b>½ Day (3hrs)</b>	<b>Full Day (6hrs)</b>
<b>County Attendance Officer allocation</b> General or bespoke training which may include any of the above.	<b>£300</b>	<b>£500</b>
<b>Annual Attendance Tool Kit</b> Comprehensive kit including Best Practice Guide, template letters, model attendance policy, leaflets and posters	<b>£150</b>	
<b>Penalty Notice Warning Training</b> This will enable schools to issue their own warning letters in line with the PN Code of Conduct.	<b>£120 per delegate</b>	
<b>School Partnership Offer</b>	<b>Please call for details</b>	

# Appendix 2: Oxfordshire School Inclusion Team

## Who we are

OXSIT Inclusion Consultants offer support to primary, secondary and special schools across Oxfordshire and beyond. The team specialise in all aspects of educational inclusion with a specific focus on closing the achievement gap between learners who achieve national benchmarks and those who do not.

A key focus for the team is raising the achievement of 'Disadvantaged Learners' (those entitled to the Pupil Premium Grant) and learners who have Special Educational Needs and/or Disabilities. OXSIT, also offers support to improve the outcomes for pupils with challenging behaviour, SEMH and EAL pupils

All our Inclusion Consultants are experienced SENCOs, have held positions of senior leadership in schools. They are passionate about improving outcomes for learners at all stages of their educational journey and in all school contexts. Through a collaborative approach the OXSIT team work together to ensure that our clients get up to date advice and guidance on all issues that affect learners who are potentially vulnerable to falling behind their peers. The main body of our work with schools is to support school improvement.

**If you have identified progress of vulnerable learners as a key area of your school development plan in 2017-18 working with an Inclusion Consultant could be the answer to improving the outcomes of vulnerable groups – regardless of your current OFSTED grading**

## How can we help you?

Our Foundation Package ensures schools are kept up to date on all issues of inclusion including changes in legislation at government and local level. We do this through phone and email support to a named Inclusion Consultant, three inclusion briefings a year for SENCOs and pupil premium leaders, and a monthly newsletter. The package also includes access to our website which is the 'one stop shop' for the busy SENCO. The website has a range of resources to support schools and SENCOs in all aspects of their work. It is updated monthly to ensure schools are up to date on the latest research and developments.

**We offer two whole school reviews to support your self evaluation and development planning: the SEN review and the Pupil Premium review**

## INSET

Our team works with schools and partnerships of schools to deliver INSET which we will plan with you to ensure it meets the aims of your school / partnership development plan.

### Inclusion Consultancy Packages

The inclusion consultancy packages provides bespoke support to schools at reduced rates:

- Our most popular offer is 3 days support, tailor made to meet your school improvement priorities.
- We also offer 4, 6, 10 and 12 day support packages depending on your needs and priorities.

### Partnership packages for Multi-Academy Trusts/Chain

We offer Inclusion Consultant support to partnerships of schools and Multi Academy Trust chains. Our team will work with you to deliver INSET and to meet your strategic development needs. We can offer support to schools that are without a qualified SENCO and those who need diagnostic assessment to support enhanced provision for learners. Minimum package 10 days. Please contact us to discuss your needs.

### Behaviour Support

This 4 day support package will enable you to improve whole school behaviour. We will work with you to review your policy and data and help you to develop systems and structures which reduce low level disruption, exclusion and improve engagement in learning.

Our behaviour support package includes training and coaching on the zones of engagement model. This whole school leadership model supports teachers to improve engagement in learning by improving teaching and learning. Leadership teams are supported to reduce low-level disruption across the school and to manage pupils with challenging behaviour and SEMH needs to reduce the risk of exclusion and improve attendance. Our Inclusion Support Plan will be modelled and staff trained to use this systemic framework to drive school improvement.

## EAL consultancy

Two half day visits which could include INSET or a staff training session. OXSIT has developed its resources and training to support schools in meeting the needs of new to English pupils and tracking their progress. OXSIT Inclusion Consultants can work with schools to develop good practice in these areas; develop practice in monitoring and assessment, inclusion practice.

Visits and training are bespoke to the school's requirements. Work can include:

- Completion of a learning walk to review planning, teaching and provision for EAL learners and their progress.
- Review and quality assurance of current admission, monitoring and tracking systems, policies and actions plans with the SEN/EAL Coordinator.
- EAL training for all staff.
- Support to develop systems for identifying EAL pupils who may have SEN.

### Literacy Difficulties and Dyslexia

The OXSIT team has a wealth of experience in supporting schools to develop effective provision to meet the needs of learners presenting with literacy difficulties. Our Inclusion Consultants support schools in understanding pupils' needs and overcoming their barriers to learning through effective classroom practice and well-targeted intervention. We help to build staff expertise to ensure that your school is Dyslexia friendly. We offer schools a range of support with:

- Assessment and identifying pupils' difficulties
- Developing suitable strategies and interventions to support pupils' learning
- Training for staff in supporting pupils' literacy
- Monitoring classroom practice and additional provision

Courses offered on our training programme can be bought in by individual schools.

## What people say about us



'Many thanks, I think it (the SEN review) is very comprehensive and will inform our School Improvement Plan which we are starting to look at. There are some really good success criteria we can pull from this to track our progress. We have had internal reviews of the pastoral system but this one is so much more in depth and conclusive' - Headteacher Cheney School

'The help and support from OXSIT has been invaluable during my first couple of years on the job. I have valued the individual approach, tailored to the issues I've been dealing with, and it has given me a lot more confidence in my role. It has also provided opportunities to step back and look strategically at the job as a whole, and where we want to move forward with inclusion as a school.' SENCO at The Chenwell School

Working with the OXSIT team has been hugely beneficial and helpful to both me and King's Meadow Primary School. Being a newly appointed SENCO, I have found working alongside the OXSIT professionals a great help allowing me to seek advice where necessary, set up new systems in school and also to empower my fellow colleagues' knowledge of SEN. - SENCO King's Meadow Primary School

## Contact Us...

For more details please contact: your OXSIT consultant or alternatively:

Email: [SchoolImprovementTeam@oxfordshire.gov.uk](mailto:SchoolImprovementTeam@oxfordshire.gov.uk)

Phone: 03300 249046

Daily rates and contact details can also be found on our website: [www.oxsit.org.uk](http://www.oxsit.org.uk)



## Oxfordshire School Inclusion Team

Improving outcomes for learners vulnerable to underachievement



OXSIT is a traded service and part of Oxfordshire Partners in Learning. The Oxfordshire Inclusion Consultants are also members of Oxfordshire County Council's Vulnerable Learners Team.



# Oxfordshire Family Information Service

For free, reliable  
information on:

## Directory



- Finding childcare
- Family & parenting support
- Activities to support wellbeing
- Services for disabled children
- Early help services
- Information for practitioners

**Get your service listed for FREE!**

w [www.oxfordshire.gov.uk/familyinformation](http://www.oxfordshire.gov.uk/familyinformation)

e [fis.enquiries@oxfordshire.gov.uk](mailto:fis.enquiries@oxfordshire.gov.uk)



# Appendix 4: Kingfisher information



## OXFORDSHIRE SERVICES FOR YOUNG PEOPLE AFFECTED BY SEXUAL HARM

Horizon (Supporting Young People and Families Affected by Sexual Harm) aims to reinstate a sense of safety and well-being for young people and their families who are experiencing distress as a result of sexual harm. We provide advice, formal consultation, and supervision for professionals, which can help to determine the most appropriate service or to develop a joint care plan to meet a young person's needs. For some young people, where there are particularly complex needs, we can offer specialist assessment and recommendations about further care, or direct psychological intervention. In all cases, we will work jointly with other agencies, such as social care and in partnership with SAFEI, as needed. The service sees children and teenagers under 18 living in Oxfordshire.



SAFEI Support for Young People Affected by Crime is an Oxford based charity commissioned by the Thames Valley Police and Crime Commissioner to provide support services to children aged 8 to 18 who have been harmed by crime, with a priority service for those involving sexual violence or domestic abuse. We provide a home-based service, with up to 12 one-to-one sessions to help repair the harm caused by victimisation, as well as distinct support for parents. Support is often based on Protective Behaviours and Restorative Approaches to encourage young people to regain a sense of safety and grow in confidence but can also include practical help navigating the criminal justice process. Targeted and universal preventative group work can be provided in schools. We also arrange fun activities and peer support during the holidays.



**STEP OUT** is a local specialist child sexual exploitation project in Oxford, set up in 2011, based within Donnington Doorstep Family Centre. Delivering one to one case work and bespoke group work support for children and young people aged up to 25 who are at risk, are being or are survivors of CSE and/or grooming. We provide an advocacy and ambassador service and training and support for professionals. Our family support worker offers parenting programmes and one to one support for parents on a range of issues related to safeguarding.

<p style="text-align: center;"><b>HORIZON</b></p> <p><b>Age range:</b> 0-18  <b>Gender:</b> all genders  <b>CSE/CSA:</b> both  <b>Support offered:</b> confidential consultation to professionals, specialist assessment, direct intervention for young people and families  <b>Referral pathway:</b> professional referrals  <b>Contact details:</b> 01865 902634;  <a href="mailto:oxfordhealth.horizon@nhs.net">oxfordhealth.horizon@nhs.net</a></p>	<p style="text-align: center;"><b>SAFEI</b></p> <p><b>Age range:</b> 8 to 18 (up to 25 for those with additional needs) and parent support  <b>Gender:</b> all genders  <b>CSE/CSA:</b> both  <b>Support offered:</b> One to one, group work, parent support.  <b>Referral pathway:</b> from professionals or direct referral from CYP/parents  <b>Contact details:</b> 0800 133 7938, <a href="mailto:safei@safeproject.org.uk">safei@safeproject.org.uk</a>,  <a href="http://www.safeproject.org.uk">www.safeproject.org.uk</a></p>	<p style="text-align: center;"><b>STEP-OUT</b></p> <p><b>Age range:</b> up to 25 and Parents/Carers  <b>Gender:</b> all genders  <b>CSE/CSA:</b> CSE or risk of CSE  <b>Support offered:</b> 1-to-1 and group work, advocacy and ambassador's service and training and support for professionals  <b>Referral pathway:</b> Directly to Step Out or through the SWVG referral pathway  <b>Contact details:</b> 01865 727 721, <a href="mailto:step.out@donnington-doorstep.org.uk">step.out@donnington-doorstep.org.uk</a>,  <a href="http://www.donnington-doorstep.org.uk">www.donnington-doorstep.org.uk</a></p>
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